

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

AUGUST 31, 1999

**FROM: GARY PENROD, SHERIFF  
SHERIFF'S DEPARTMENT**

**SUBJECT: PROCUREMENT OF AUTOMOTIVE REPAIR SERVICES PER COUNTY  
ORDINANCE 14.0113.**

**RECOMMENDATION:** Authorize Purchasing Agent to issue a purchase order to Aamco Transmissions in Redlands, in the amount of \$100,000, for the provision of automotive repair services.

**BACKGROUND INFORMATION:** On July 27, 1999, the Board of Supervisors approved Item No. 66 amending County Ordinance 14.0113 to require departments to seek Board of Supervisors approval when contracting for services with any one vendor in excess of an aggregate amount of \$25,000 per fiscal year. To date, the Sheriff's Department has contracted for \$25,000 of services with this vendor. Those services include the repair and installation of automotive transmissions.

Today's recommended procurement of \$100,000 is for the purpose of providing additional transmission repair and installation services. Aamco Transmissions in Redlands provides transmission repair and installation for the Sheriff's vehicles. They have been chosen as a source for transmission repair services based upon reasonable pricing, prompt turnaround, excellent quality repair work, and convenient location for the Department's needs.

This action provides for continuation of this critically needed service and allows the Department adequate time to conduct the Request for Proposal (RFP) process. Presently, the Sheriff's Department is working with County Purchasing to establish a RFP procedure for law enforcement vehicle maintenance. When that process is finalized, the Department will return to the Board of Supervisors for approval of the RFP and any subsequent awards.

**REVIEW BY OTHERS:** This agenda item has been reviewed by and coordinated for procurement with the Purchasing Department on August 24, 1999, and has been reviewed by County Counsel (Kevin L. Norris and Michelle D. Blakemore).

**FINANCIAL IMPACT:** This cost of this purchase order, in the amount of \$100,000, was included in the Sheriff's Department Budget for FY99/00.

**SUPERVISORIAL DISTRICT(S):** All Districts

**PRESENTER:** Undersheriff Robert Peppler

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Record of Action of the Board of Supervisors